



## **Business Administration Internship**

### **Description of Organization:**

Multimedia Marketing is headquartered in Loves Park, Illinois. The company offers a wide assortment of production services: graphic design, TV commercial production, Video production, website creation, web videos, social media, 3D animation and marketing/branding management.

Multimedia Marketing provides students with an excellent opportunity to develop skills in video production, audio production, graphic design, web design, public relations, and technical writing, business administration, and marketing. We individualize each internship based on your availability and which skills you wish to learn or develop.

### **Description of Internship:**

As a Business Administration Intern, you will attend client meetings in order to learn about client-business relationships and the best plan for the individual client. You will be involved with developing solutions for customers, given responsibility on tasks for clients from conceptualization to completion, and learn how to interact within the corporation. You will learn how to effectively lead in the task management of a wide variety of projects.

### **Business Administration Interns will:**

- Aid in the Organization of Projects
- Strategize Business Plans
- Acquire Hands-On Experience with Leading Projects
- Formulate Problem Solving Solutions in order to Maintain Workflow
- Direct a Team

Internships are available throughout the year.

Please contact us at [transmedia@mmg-1.com](mailto:transmedia@mmg-1.com) with "Internship" as the subject, or call 779-774-3188.